

PWG Steering Committee:
2009-10-01 conference call minutes

Attendance:

Jerry Thrasher (Lexmark), Lee Farrell (Canon), Joe Murdock (Sharp), Pete Zehler (Xerox), Brian Smithson (Ricoh), Bill Wagner (TIC), Rick Landau (Dell), Nancy Chen (Oki Data)

Conference Call Agenda:

1. Identify Minute Taker
2. PWG IP Policy
3. Approval of previous minutes - 9/17 teleconference
4. Review of Action Items
5. Co-Chairs for WIMS, IPP, IDS, and PMP - all need web updates
6. October Meeting - agenda wrap-up and slide deck submission
7. Future meeting venues and hosts
8. Designated Experts - IANA [Ira]
9. Standard protocol/interfaces between common solutions and HCDs [Nancy]
10. ISO SC28 - defining a standard Print Ticket for Office Devices [Pete]
11. Other Agenda Items
12. Next SC call - Oct 8?

Action Items

ONGOING: The PWG Chair and working group chairs need to make sure that both the Wiki pages are current and accurate, and that the Google calendar is up to date for conference calls.

ACTION: WG Chairs will link Working Group Minutes to the PWG WG web page (see the MFD group example at <http://www.pwg.org/mfd/index.html>.)

ACTION: The PWG has several approved Candidate Standards related to IPP for which there are no IANA registered elements. Harry Lewis and Ira McDonald will draft an IANA considerations document for items that need to be registered with IANA for review by the SC.

- IPPv2 raises priority. PWG standard mandatory operations must be registered with IANA.
- IANA converting registries to XML. This may cause further effort (i.e. delay)

ACTION: Rick Landau will make appropriate Website and Wiki changes that will indicate the PDM working group has moved to "inactive" status.

Minutes:

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1. Identify Minute Taker: Jerry Thrasher
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2. PWG IP Policy: Noted
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3. Approval of minutes: None Posted (Postponed til they are)
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4. Review of Action Items.

Action Items were reviewed.

None of the open items were closed at this call.

5. Co-Chairs for WIMS, IPP, IDS, and PMP - all need web updates

Discussion: IDS has two new co-chairs, Joe Murdock, Brian Smithson

New Action Item: See open AI about updating web pages

6. October Meeting - agenda wrap-up and slide deck submission

Discussion: Reminder about submitting both WG slides and Plenary summary slides for the upcoming F2F meeting.

New Action Item:

7. Future meeting venues and hosts

Discussion: Need at least 3 more hosts for the 2010 meeting schedule.

The group discussed the ability for people to attend the August 2010 meeting in Denmark, where MPI Tech has offered to host.

Sharp offered to host one of the open meetings, Lexmark will be moving the October meeting to either the 3rd or 4th week of the month.

Brian said he might be able to host but will have to check with Ricoh management.

New Action Item: Lee Farrell will send an email to the announce list about the ability of members to attend an August 2010 meeting in Denmark.

8. Designated Experts - IANA [Ira]

Discussion: An email has been drafted to request that IETF/IANA change the Designated Experts to Ira and Mike Sweet.

New Action Item:

9. Standard protocol/interfaces between common solutions and HCDs [Nancy]

Discussion: The group discussed an email from Nancy about the summary of the Workflow Orchestration Standard for MFDs and Coordination with the MPSA.

Bill further clarified that the MPSA is really an organization that the PWG would develop a liaison relationship with and not create a new project. The MPSA is more of a group to provide user requirements.

Other groups that the PWG may want to begin looking at developing a liaison relationship with are the OASIS and AIIM organizations.

New Action Item: Nancy Chen will develop some summary/overview slides about these two topics (Workflow Orchestration/MPSA) for presentation at the F2F.

10. ISO SC28 - defining a standard Print Ticket for Office Devices [Pete]

Discussion: The group discussed the questionnaire that was sent out to the SC list that was sent to the SC28 and ECMA TC46 group. So far there has been no response or comment on the questionnaire.

There was discussion about if there was a need to set up a new work item

in the PWG to work with this effort, either as a separate effort or work with SC28. There was no definite decision on this but to just continue to monitor the progress of this questionnaire if it gets to the point of a new work item or working group in the ISO process.

New Action Item:

11. Other Topics

Next Call. October 8, 2009

Meeting Adjourned:

New Action Items:

New Action Item: Lee Farrell will send an email to the announce list about the ability of members to attend an August 2010 meeting in Denmark.

New Action Item: Nancy Chen will develop some summary/overview slides about these two topics (Workflow Orchestration/MPSA) for presentation at the F2F.