

PWG Steering Committee:  
2006-09-14 conference call minutes

Attendance:

Harry Lewis, Jerry Thrasher, Ira McDonald, Bill Wagner

Minute Taker:  
Jerry Thrasher

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Agenda

1. Approval of previous minutes
2. Review of Action Items
3. SM Status and Operations
4. October PWG F2F schedule
5. Feb. 2007 PWG F2F schedule
6. Projector and Display Management (PDM)

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1. Approval of minutes: Approved

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2. Review of Action Items.

Working Group chairs need to start working on a 6 month work plan so that the need for a December dial-in/web-based plenary meeting can be gauged and the early agenda for the Feb. 2007 F2F meeting can be planned.  
(to be completed by the end of the October F2F)

Rick will include the discussions about the placement of the work in the PWG at the October F2F BOF for the PDM effort.  
(to be completed at the October F2F, initial feedback from the PDM group is positive)

(other AI's completed)

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3. SM Status and Operations

Discussion: The WG chair was not on the call however, there has been some strong support for the idea of creating a model for multifunction devices, however the group really needs a fairly detailed roadmap to get active participation.  
This falls under the current working group chair action about developing a 6 month plan of work mentioned above.

Resolution:

New Action Item:

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4. October PWG F2F schedule

Discussion: The detailed schedule for the October F2F has been published on the PWG web site.

New Action Item:

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5. Feb. 2007 PWG meeting:

Discussion: The ISTO has responded with a list of 5 hotels that have availability for the February 2007 meeting, however no detailed information regarding room rates or meeting fee schedules is available at this time.

Resolution:

New Action Item: Harry and/or Lee will continue to follow up with the ISTO to get detailed information for the Feb. meeting.

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6. Projector and Display management effort

Discussion: Rick could not attend the SC call due to the F2F meeting of the group during the week in Denver. There was some discussion by the SC regarding the eventual placement of the work group. The concensus was that the will of the PDM participants (whether to create a new working group in the PWG or to create a project under a current working group) should be accepted and the SC will work to make that happen.

Resolution:

New Action Item:

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7. Other Topics PWG Process errata document.  
Discussion: The errata draft was discussed briefly and it was decided that it should be sent out for approval (via call for objection) by the PWG members.

Membership Update:  
The ISTO responded that the change of payment terms from net 30 to net 90 is OK and invoices will be sent out soon. The SC decided that invoices should be sent out the first of October if at all possible such that the due date is at the end of the year...this is consistent with the due date of the previous invoices that were sent out at the first of December with net 30 terms.

New Action Item: Harry will inform the ISTO to send out invoices (net 90) at the first of October to be due by the end of the year.

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Next Call. Scheduled for September 28, 2006 (off cycle again) and will continue off cycle until the October F2F. (i.e., another call on October 12.)  
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Meeting Adjourned: